

TO ALL MEMBERS OF SWALLOWFIELD PARISH COUNCIL
NOTICE IS HEREBY GIVEN AND YOU ARE SUMMONED
TO ATTEND THE MEETING OF SWALLOWFIELD PARISH COUNCIL
ON TUESDAY 14TH JULY 2026 AT 7.30PM
IN THE ROSE ROOM, SWALLOWFIELD PARISH HALL, RG7 1QX



Mrs. E. Halson, Clerk
09/07/26

Members: Mr. J. Anderson, Mr. R. Chapman, Mrs. C. Drew, Mrs. L. Edmonds, Mr. J. McDermott,
Mrs. M. McDonald, Mrs. L. Smith, Mr. S. Taylor

Note: This meeting is open to the public and press who are welcome to attend.

A G E N D A

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive declarations of interest in any matters to be discussed by the Council at this meeting.

3 QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public, including those on planning. Up to 20 minutes will be allocated for questions/comments from members of the public with a guideline of no more than 5 minutes per subject. If several members of the public wish to speak on the same subject, they are requested to nominate a spokesperson. Comments will be minuted. For more details please read the document *Guidelines for Public Participation at Parish Council Meetings* which is available on the Parish Council website or at the Parish Office.

4 MINUTES OF LAST MEETING

4.1 Minutes of the meeting held on 19th June - to **APPROVE** the minutes of this meeting.

5 CLERK'S UPDATE - available at the meeting.

6 PLANNING

Chairman of Planning Committee: Cllr. S. Taylor

6.1 Current applications – for details see page 3.

6.1.1 260925 – Cheriton Farm

6.2 Results – for details see page 3

6.2.1 260988 – 11 Curlys Way, Swallowfield RG7 1QZ

6.2.2 260613 - Wyvols Court Farm, Basingstoke Road, Swallowfield RG7 1WY

7 FINANCE

(Budgets/investments/sinking fund/grants/risk assessments/insurance)
Lead Councillor: Cllr. J. Anderson

7.1 Monthly Accounts

7.1.1 May 2026 – it is **PROPOSED** that these accounts are approved.

7.1.2 June 2026 – to **NOTE** that the accounts have been circulated.

8 BILLS LIST

8.1 Payments Due – to **APPROVE** payments. List to be provided at the meeting

9 PROPERTY

(Buildings, Land)
Lead Councillor: Cllr. C. Drew

9.1 Residential Properties – it is **PROPOSED** that due to commercial sensitivities the press and public be excluded during discussion of this item in accordance with the Local Government Act 1972 & Public Bodies (Admission to Meetings) Act 1960.

10 RESILIENCE

(Flooding/ditches/rivers/ Flood Resilience Group 'FRG')
Lead Councillor: Cllr. M. McDonald

10.1 Flood Resilience Group, replacement equipment/training – it is **PROPOSED** that the council approves the purchase of 12 2-way radios, replacement batteries for head torches and loud hailer and fuel for the generator and approves a budget of £750 for FRG team members to attend on-line water and flood awareness training at a total cost of £1956 incl VAT. Paper circulated.

11 COMMUNICATIONS

11.1 Request – to **NOTE** that a request has been received for permission to site a food truck in Swallowfield Parish Hall car park.

11.2 Request – to **NOTE** that a request has been received for permission to site a food truck in Swallowfield Parish Hall car park and at Riseley Memorial Hall car park.

12 ITEMS FOR FUTURE AGENDAS

13 DATE OF NEXT MEETING

13.1 Parish Council Meeting, Tuesday 11th August 2026 at 7.30 p.m. in the Rose Room, Swallowfield Parish Hall, Swallowfield Street, Swallowfield.

Appendix A

6 PLANNING

6.1 Current Applications

Agenda Ref	App No	Type	Address	Application
6.1.1	261342	Certificate of existing lawful development	Land Used For Storage, Cheriton Farm Jouldings Lane Farley Hill	Application for a certificate of existing lawful development for the use of land for waste management and recycling (Sui Generis).

6.2 Results

Agenda Ref	App No	Address	Application	Result
6.2.1	260988	11 Curlys Way, Swallowfield RG7 1QZ	Householder application for the proposed part conversion of the existing double garage to habitable accommodation with associated changes to fenestration.	Approved
6.2.2	260613	Wyvols Court Farm, Basingstoke Road, Swallowfield RG7 1WY	Full application for the change of use of existing Unit 13 to Use Classes B2 (General Industrial) and B8 (Storage and Distribution). (Retrospective)	Approved