



Our Structure and Working Groups

Formal Meetings:

Meeting	Members
Parish Council	John Anderson – Chair Rob Chapman Catherine Drew Laura Edmonds John McDermott Margaret McDonald Louise Smith Simon Taylor
Planning Committee Applications, borough planning, core strategy, village design statements, appeals, enforcement issues Subgroup of residents and councillors: Neighbourhood Plan	Simon Taylor – Chair All members of the Parish Council are members of this committee Joint Leads: Simon Taylor (Parish Council) TBD (Resident) Members: TBD

Working Groups, Subgroups and Areas of Responsibility:

Area	Members
Communication Oversees our ongoing communications, projects and actions. This includes our website, newsletter, social media and annual report, media liaison and crisis and reputation management.	TBA – Lead

Area	Members
Environment & Rural Affairs Proposes and monitors projects and actions in relation to our green spaces and the natural environment. This includes areas such as The Marshes, Van Demans, Swallowfield Meadow and the Community Orchard, as well as footpaths. It also involves maintaining links with Wokingham Borough Council, having a biodiversity plan, waste and recycling and NAG and RCAG meetings. Also proposes and monitors projects and actions to help address the climate emergency, working in collaboration with our other working groups where relevant. Subgroup of residents and councillors: Van Demans project	Louise Smith – Lead Margaret McDonald Angela King (Resident) – Lead Louise Smith Margaret McDonald plus residents
Finance Oversees our finances, including budgets, investments, accounts and annual returns, bank accounts and reserves, the precept, grants, CIL receipts, asset management, risk assessment, health and safety, audit and insurance.	John Anderson – Lead Catherine Drew Laura Edmonds
Halls Oversees the general maintenance, upkeep and running of our halls. This includes marketing, compliance, health and safety, engagement with users and safeguarding.	Margaret McDonald – Lead Catherine Drew John McDermott
Health and Wellbeing Proposes and monitors projects and actions in relation to local health and wellbeing issues, including Wokingham Borough Council Health and Social Care, South Central Ambulance Service, the Clinical Commissioning Group, Swallowfield Medical Practice, Swallowfield Community Responders, Heartstart Swallowfield, Citizens' Advice Wokingham and the Calico Trust.	Simon Taylor – Lead Margaret McDonald John Anderson Louise Smith (Schools)

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