

SWALLOWFIELD PARISH COUNCIL
Parish Office, Swallowfield Street, Swallowfield RG7 1QX
Clerk: Mrs. C. Adams

NOTICE IS HEREBY GIVEN THAT THE
ANNUAL GENERAL MEETING
SWALLOWFIELD PARISH COUNCIL
WILL TAKE PLACE ON TUESDAY 12th MAY 2009 IN
THE DAVIES ROOM, SWALLOWFIELD PARISH HALL
SWALLOWFIELD STREET, SWALLOWFIELD AT 7.30PM

Mrs. C. Adams, Clerk
8/5/09

Members: Cllrs: Mrs. A. King (Chairman), Mr. M.F. Bowker, Mr. G.E. Collender, Mr. S. Collins, Mr. D. Entwistle,
Mr. M. Goldsmith, Mrs. M. McDonald, Mrs. B. E. Stanley

Note: This meeting is open to the public and press who are welcome to attend.
There will be an **OPEN FORUM** for informal discussion at the start of the meeting.

A G E N D A

1. APOLOGIES FOR ABSENCE

The meeting will be temporarily adjourned for the next item and it will not be minuted

OPEN FORUM for informal discussion with members of the public

ELECTIONS AND CO-OPT OF NEW MEMBER

To elect members as follows and to agree to continue to meet on the 2nd Tuesday of every month – and in August for urgent items only.

Election of Chairman

Election of Vice-Chairman

Election of Chairman of Planning Committee

Election of Lead Councillors

To appoint representatives for:

Wokingham District Assn of Local Councils

Wokingham District/Parish Conference

To reconfirm representatives on outside bodies:

AWE Local Liaison Group

Paper on all of the above is attached

Member Vacancies:

To note the resignation of Mr. Simon Collins and that, because four candidates have come forward to fill the two vacant seats, these will now be filled at the June meeting, in order to give a fair hearing to all candidates.

2. CHAIRMAN'S ANNOUNCEMENTS

- 2.1 CPRE - AGM and reception Friday 15th May 7pm Englefield House; and fund raising event on 5th September

3. MINUTES OF LAST MEETING

- a) to approve the minutes of the last meeting
- b) matters arising and outstanding actions from last meeting
 - Mulberry Barn trees (see below)

4. PLANNING

Nothing to report.

The meeting will be temporarily adjourned for the next item

5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

To receive questions or comments from the public

6. FINANCE

Mr. Bowker/Mr. Entwistle/Mrs. King

- 6.1 Budget – to receive monthly budget analysis (circulated separately)
- 6.2 Annual Salary Reviews – c/f from last meeting (paper attached)

7. BILLS FOR PAYMENT – to approve

List to be provided at meeting

8. GENERAL PURPOSES – Mrs. King

Economic Development – Mrs. McDonald

- 8.1 Flooding – to agree terms of reference for the Resilience Group (paper to be provided); response from WBC on highway issues – to consider any action required (attached)
- 8.2 Public Sector Equality Duties – to note (attached)

9. HALLS AND PROPERTIES - Mr. Entwistle

- 9.1 Fieldfayre:
 - Alan Barnes Engineering Ltd Lease – to receive advice from the PC's solicitor (attached)
 - Service charges – to ratify (attached)
- 9.2 Legionnaires Disease – to agree who will undertake the risk assessment on the Council's water provision facilities (see below)
- 9.3 Burst pipe at tennis club – update on insurance claim (see below)
- 9.4 Air conditioner for the atrium – to consider
- 9.5 Future of the halls – c/f from last meeting

10. COMMUNITY DEVELOPMENT AND AMENITIES

Culture/Leisure/Arts – Mrs. King & Mrs. Stanley

Recreation Grounds/Play Areas/Sport – Mr. Goldsmith

- 10.1 St. John's Church, Farley Hill – report on meeting held on 30th April to discuss the future of the church (AK)

11. ENVIRONMENT – Mrs. McDonald

- 11.1 Toad crossing – to note data collected in Priest Hill (1194 toads, 24 frogs – 154 toads dead)

12. TRANSPORT/HIGHWAYS – Mr. Goldsmith

- 12.1 Highways wish list – to agree top 3 priorities (in order) for submission to WBC (see below)

13. CRIME, FEAR OF CRIME – Mr. Goldsmith/Mrs. King

- 13.1 TVP – meeting with Town and Parish Councils, Oakwood Centre, Woodley Tuesday 19th May (MG to attend)
13.2 NAG – next meeting 9th June (to note)

14. COMMUNICATION – Mr. Collender

Newsletter update

15. PARISH PLAN – Mrs. McDonald/Mr. Entwistle

Update

16. BALC/WDALC/DP CONFERENCE – Mrs. King/Mr. Goldsmith

- 16.1 NALC Annual Conference and Exhibition 4-5 September, Royal College of Physicians, London

17. REPORTS/CORRESPONDENCE/CONSULTATIONS – to note

**emailed to all members*

- NALC's Direct Information Service*
- Press release on funding for bringing arts and crafts to community events*
- Town and Parish News April 09*
- Poster campaign for foster carers (posters put in halls)
- Business Rate Deferral Scheme 2009-10 (DCLG notified that it would bring forward regulations to enable businesses to defer payment of 60% of the increase in their 2009-10 rates until 2010-11 & 2011-12)
- Voluntary Action – credit crunch help for local groups (info attached)
- Transformation update – issue 2 – information on WBC's transformation (attached)

The meeting will be temporarily adjourned for the following item

18. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

19. URGENT ITEMS AND ITEMS FOR NEXT AGENDA

For next agenda and/or working party meetings

20. DATE OF NEXT MEETING

Tuesday 9th June 2009, at 7.30 p.m. in Riseley Memorial Hall, Odiham Road, Riseley